

- Hello all...
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Thanks for being patient in this unique time of ours! We have been waiting for the reopening of Indiana, and speaking with the host hotel & Jim Wallton, on a weekly basis and after our conversation with hotel today we feel they are taking all necessary steps to help make our convention a safe and happy experience for all!

Based off today's updates from hotel (see their email below), we still plan to continue with 2020 convention as planned. Everything is subject to change so keep an eye on our 2020 Convention website.

May 22nd, our state has moved to stage 3 (of 5) with stage 4 beginning June 14th...if all goes well we move to stage 5 (back to the new normal) with no group restrictions.

However, the hotel and convention team will continue to keep up with the updates and changes to offer a safe and fun experience for all.

We have decided to use the banquet room only for dining (unmasked) for 1 to 1 1/2 hours, then move the Awards Banquet and all parties to the Hall of Champions room across the hall. As you see below in our update from last week, those rooms are very large and gives us lots of space to safe distancing.

If you have any questions please let us know we want this to be a good & safe convention for all.

Subject: Updated details- ever evolving

Our Hotel and Industry have always adapted "best practices" and guidance from industry and global experts, the Covid-19 Pandemic is no exception. We have and will continue to monitor the rapidly changing landscape and vast influx of CDC Mandates, guidance and requirements specific to our industry in an effort to ensure a safe environment in which to work while continuing to welcome guests. While the efforts below are specific to our hotel and continue to be implemented and enhanced, our number one priority in hosting groups and events remains - everyone's overall health and safety. Presently we have implemented or are in the process of implanting;

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- Non-contact temperature checks and health screening of all employees daily
 - Installed hand sanitizing stations in all departments and high contact/traffic areas
 - Installed social distancing notices and floor decals
 - Installed Plexiglas barriers at front desk and café registers

- Implemented routine sanitation of high touch area's and shuttle vans with ECO LAB Approved products
 - Increased air filtration capacities
 - Implementing Wyndham's – Count on Us initiative providing Key Card Wipes, Hand Sanitizers for arriving guest
 - Implemented enhanced housekeeping practices – Mask, ECO LAB Cleaning Supplies, Gloves & Laundry handling protocols
 - Currently Suspending all Buffet's and revamping menu's and dining experiences
 - Establishing social distancing standards, room layouts, and event flow for groups
 - Actively engaging in-bound groups to determine overall vision and comfort level
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Email from LAST week

Hello all....

ONLY 45 (37 now) days until 2020 Indy Convention!!

We hope you are all staying healthy during this Covid19 pandemic. We are happy to see things returning to the new NORMAL!

That being said 2020 Convention is still moving slowly forward.

Jim Wallton and Butch have been in contact weekly, waiting for the Indiana reopening plans, so we could move forward with the hotel. With the hotel contract we (NCCC) are obligated to \$130,000 if we cancel and the state has no restrictions. By July 4th the state plan will have NO group restrictions. Now, Marion

County hasn't given their plans for stages 3-5, however based on Stage 2 they were 1 week behind the rest of the state.

We reached out to the hotel, and had a conversation with Brent, Sales manager & Gigi, Convention Planner and they have offered us the following:

They have Eco Lab on board for clean air flow, cleaning surfaces with special spray often and using masks and gloves for all staff.

They have the Hall of Champions (9400 sq ft holds 1200) available for setting up the buffet lines @ 1 end & band at other end with plenty of room for 6' spacing...they have 2 options for serving food cafeteria style they serve to us or pre packaged portions to grab at no extra charge

Our normal Banquet room (8122 sq ft holds 650) will just have the tables set at safe distances with 4-6 people at a table

The mall is in Fortune Square (3840 sq ft hold 500)

Registration is in Pre Convene (3430 sq ft holds 400) which allows plenty of spacing

Hospitality is in the Brickyard (3025 sq ft holds 130) which again allows plenty of spacing

IF Marion County is not fully up to stage 5 (No group limits) they have contacted the city for a special variance allowing us to have no limits.

Due to our current numbers at 343 and only 2 events (in Marion County) over 250 and their ability to keep rooms to 250 or less if required, it is very likely they would be approved.

Currently they only have 191 reserved rooms totaling 967 nights...so they have plenty of rooms still available. And they have waved the room requirements penalty.

Tours...at this time we plan to offer all tours (that have reached the minimums), if bus spacing requirements are needed we will address options at that time.

Putnam Park High speed events are in Putnam County with no restrictions, if we cancel he will not refund our deposit and could charge us more per the contract.

We plan to supply masks and gloves in all goody bags.

So please spread positive support for 2020 Convention! IF you feel you can not safely continue in your current duties please let us know ASAP!

Thanks Butch and Tammy
