

By-Law Change Request

RE-2017-04

All motions to amend By-Laws shall first be submitted to the By-Laws committee 2 weeks prior to the first meeting of the year. **Please complete all information to the best of your ability and submit to the Parliamentarian.** For help completing the form contact your Regional Executive or the NCCC Parliamentarian.

Please complete the following information regarding the By-Law(s) you are submitting for change:

Article Number:	IX	Article Title:	Convention
Section Number:	2	Section Title:	Convention Bids
Sub-Section Letter:		Sub-Section Title:	
Additional Title within Sub-Section (If applicable):			

1. In the space below, please **write the entire By-Law(s) as it currently appears in the NCCC By-Laws.** Please **use red highlight to indicate the verbiage you would like to change:**

All tentative convention bids should be first submitted to the Convention Steering Committee for review and recommendations at the first regularly scheduled Governors’ meeting of the year. All completed convention bids must be submitted to the Convention Steering committee at the second regularly scheduled Governors’ meeting, in accordance with the Convention Policy and Procedures Manual. Completed bids for the annual convention, must be presented to the Executive Board during **the annual meeting. If the annual meeting is after he third regularly scheduled Governors’ meeting, the NCCC President will schedule the bid presentation to the Executive Board prior to being presented to the Board of Governors.** The bid will be presented to the Board of Governors at the Third regularly scheduled Governors’ meeting, at least Seventeen (17) months prior to convention, and voted on at the last regularly scheduled **g**overnors meeting of the calendar year. Voting shall be per NCCC ballot procedure.

2. In the space below please **re-write the entire By-Law as it would appear if the change is approved.** Please **use green highlight to indicate where the proposed new verbiage would appear:**

All tentative convention bids should be first submitted to the Convention Steering Committee for review and recommendations at the first regularly scheduled Governors’ meeting of the year. All completed convention bids must be submitted to the Convention Steering committee at the second regularly scheduled Governors’ meeting, in accordance with the Convention Policy and Procedures Manual. Completed bids for the annual convention, must be presented to the Executive Board during **the Third regularly scheduled Governors’ meeting of the year.** The bid will be presented to the Board of Governors at the Third regularly scheduled Governors’ meeting, at least Seventeen (17) months prior to convention, and voted on at the last regularly scheduled **G**overnors **i** meeting of the calendar year. Voting shall be per NCCC ballot procedure.

3. Please **state in detail**, why you think this By-Law should be changed:

To coordinate with proposed change to Article VIII Meetings section 3 Annual Meeting and reflect current procedure.

Also to fix punctuation in section.

4. If this By-Law change is approved, **how will it impact the organization?**

Reflects current procedure

5. If this By-Law change is approved, will it be necessary to **design any new forms, revise any currently used forms, or additional paperwork** to put this change into place? If so, **have you attached a sample?** Do you have any suggestions for the By-Laws Committee?

none

6. Other comments:

7. Change Request Author Information:

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Co-Author (If applicable):		NCCC#	
Region:	Southeast	Date Submitted:	1/2/2017

Thank you for completing the above information. Your request will be reviewed at the next By-laws Committee meeting. A confirmation will be sent to you by the Parliamentarian upon receipt of your Change Request Form.

By-Laws Committee Review Process (To be completed by Parliamentarian, RE and / or By-Laws Committee)

Date Request Received for Review:		By-Law Change Request Number issued:	
Date Request Reviewed by By-Laws Committee:		<input type="checkbox"/> Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Further Action Required	If further action required, date Change Request returned to Author:

Comments: